

NORTH HERTFORDSHIRE DISTRICT COUNCIL



10 September 2021

Our Ref Cabinet/21 September 2021
Contact. Committee Services

Email. committee.services@north-herts.gov.uk

To: Members of the Cabinet:

Councillor Elizabeth Dennis-Harburg, Leader of the Council
Councillor Paul Clark, Deputy Leader of the Council, Executive Member for Planning
Councillor Ian Albert, Executive Member for Finance and IT
Councillor Amy Allen, Executive Member for Recycling and Waste Management
Councillor Judi Billing MBE, Executive Member for Community Engagement
Councillor Sam Collins, Executive Member for Enterprise, the Arts and Transport
Councillor Gary Grindal, Executive Member for Housing and Environmental Health
Councillor Steve Jarvis, Executive Member for Environment and Leisure

Deputy Executive Members: Councillors: Ruth Brown, Ian Mantle, Nigel Mason, Sam North, Sean Prendergast, Adem Ruggiero-Cakir, Carol Stanier,

**NOTICE IS HEREBY GIVEN OF A
MEETING OF THE CABINET**

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON
ROAD, LETCHWORTH GARDEN CITY**

on

TUESDAY, 21ST SEPTEMBER, 2021 AT 7.30 PM

Yours sincerely,

Jeanette Thompson

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 20 JULY 2021 To take as read and approve as a true record the minutes of the meeting of the Committee held on the 20 July 2021.	(Pages 7 - 14)
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4. CHAIR'S ANNOUNCEMENTS <u>Climate Emergency</u> The Council has declared a climate emergency and is committed to achieving a target of zero carbon emissions by 2030 and helping local people and businesses to reduce their own carbon emissions. A Cabinet Panel on the Environment has been established to engage with local people on matters relating to the climate emergency and advise the council on how to achieve these climate change objectives. A Climate Change Implementation group of councillors and council officers meets regularly to produce plans and monitor progress. Actions taken or currently underway include switching to green energy, incentives for low emission taxis, expanding tree planting and working to cut food waste. In addition the council is a member of the Hertfordshire Climate Change and Sustainability Partnership, working with other councils across Hertfordshire to reduce the county's carbon emissions and climate impact. The Council's dedicated webpage on Climate Change includes details of the council's climate change strategy, the work of the Cabinet Panel on the Environment and a monthly briefing on progress. <u>Declarations of Interest</u> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair	

of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.

5. PUBLIC PARTICIPATION

To receive petitions, comments and questions from the public.

6. ITEMS REFERRED FROM OTHER COMMITTEES

Any Items referred from other committees will be circulated as soon as they are available.

7. CUSTOMER SERVICE STRATEGY

REPORT OF THE CUSTOMER SERVICE MANAGER

(Pages
15 - 30)

Proposing a new customer service strategy covering 2021-2026.

8. COUNCIL PLAN AND PRIORITIES 2022-2027

REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER

(Pages
31 - 40)

This report proposes a new Council Plan and process for finalising the Plan.

9. QUARTERLY RISK MANAGEMENT UPDATE

REPORT OF THE SERVICE DIRECTOR – RESOURCES

(Pages
41 - 50)

An update on Risk Management at North Hertfordshire District Council

10. FIRST QUARTER REVENUE BUDGET MONITORING 2021/22

REPORT OF THE SERVICE DIRECTOR - RESOURCES

(Pages
51 - 62)

To inform Cabinet of the summary position on revenue income and expenditure forecasts for the financial year 2021/22, as at the end of the first quarter.

11. FIRST QUARTER INVESTMENT STRATEGY (CAPITAL AND TREASURY) REVIEW 2021/22

REPORT OF THE SERVICE DIRECTOR - RESOURCES

(Pages
63 - 92)

To update Cabinet on progress with delivering the capital and treasury strategy for 2021/22, as at the end of June 2021.

12. MEDIUM TERM FINANCIAL STRATEGY

REPORT OF THE SERVICE DIRECTOR – RESOURCES

(Pages
93 - 106)

To consider the Medium Term Financial Strategy.

13. STRATEGIC PLANNING MATTERS

REPORT OF THE SERVICE DIRECTOR – REGULATORY

(Pages
107 -
134)

To identify the latest position on key planning issues affecting the District.

- 14. WILBURY HILLS CREMATORIUM PROJECT** (Pages
REPORT OF THE SERVICE DIRECTOR – COMMERCIAL 135 -
138)
- To provide Cabinet with an update regarding the outcome of the planning process for a Crematorium at Wilbury Hills Cemetery, Letchworth Garden City.
- 15. EXCLUSION OF PRESS AND PUBLIC**
- To consider passing the following resolution:
- That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraphs 3 and 5 of Part 1 of Schedule 12A of the said Act (as amended).
- 16. WILBURY HILLS CREMATORIUM PROJECT** 139 -
REPORT OF THE SERVICE DIRECTOR – COMMERCIAL 144
- To provide Cabinet with an update regarding the outcome of the planning process for a Crematorium at Wilbury Hills Cemetery, Letchworth Garden City and to explore other alternatives for the site going forward.